Chapter Title (Times New Roman, bold, size 15 font)

AUTHOR (Times New Roman, normal, size 11 font)
Affiliation (Times New Roman, italics, size 9 font)

Key words: (Times New Roman, normal, size 9 font)

Abstract: (Times New Roman, normal, size 9 font). Here is the abstract in a paragraph format to demonstrate the text wrapping.

1. HEADING 1 (FONT: 13 PT, BOLD, ALL CAPS, LINE SPACING EXACTLY 15 PT)

This is the beginning of the article.[1] Normal Text: Font: Times New Roman, 11 pt, English (UK), Indent: First 15 pt Justified, Line Spacing Exactly 13 pt, Widow/Orphan Control

1.1 Heading 2 (Normal + Font: 13 pt, Bold, Line Spacing Exactly 15 pt),

More Normal Text: Font: Times New Roman, 11 pt, English (UK), Indent: First 15 pt Justified, Line Spacing Exactly 13 pt, Widow/Orphan Control.

[1] This has been prepared by Melissa Fearon. Footnote Text: small + Indent: Hanging 12 pt
Footnote Reference: Default Paragraph Font + Font: Times New Roman, 9 pt, Superscript

As you place headings, captions, etc. the template will automatically adjust the necessary spacing in between lines. There is no need for you to add extra lines.

1.1.1 Heading 3 (Normal + Bold, Kern at 11 pt)

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Figure 1. [small +; The figure must not extend past the text margins]

1.1.1.1 Heading 4 (Normal + Bold, Kern at 10 pt)

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> This is an example of a ***block quote***. If you select this style, the template will automatically adjust the text for an indent.

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Table 1. [Styles in the chapter templates]

Name	**Format**
Abstract	small + Indent: Hanging 55 pt Flush left, Space After 13 pt
Affiliation	Font: Times New Roman, 9 pt, Italic, (no proofing), Flush left, Line Spacing Exactly 11 pt, Space After 26 pt, Widow/Orphan Control
Appendix	small + Indent: First 11 pt
Author	Font: Times New Roman, 11 pt, (no proofing), Flush left, Line Spacing Exactly 13 pt, Space Before 24 pt, Widow/Orphan Control
BlockQuote	Normal + Indent: Left 15 pt First 0 pt, Space Before 6 pt After 7 pt
capLabel	Default Paragraph Font + Italic, Not Superscript/ Subscript
Caption	small +
ChapterNo	Normal + Font: 15 pt, (no proofing), Indent: First 0 pt Flush left, Line Spacing Exactly 17 pt, Space Before 57 pt After 13 pt
CN	ChapterNo +
Default Paragraph Font	The font of the underlying paragraph style +
Endnote Reference	Default Paragraph Font + Superscript
Endnote Text	small + Indent: Hanging 12 pt
Equation	Normal + Indent: Left 18 pt First 0 pt, Line Spacing Single, Space Before 13 pt After 13 pt, Tab stops: 335 pt Right Flush
Figure	Normal + Indent: First 0 pt Centered, Line Spacing Single, Space Before 13 pt After 13 pt, Keep With Next
Footer	Normal + Centered
Footnote Reference	Default Paragraph Font + Font: Times New Roman, 9 pt, Superscript
Footnote Text	small + Indent: Hanging 12 pt
Header	Normal + Italic, (no proofing), Indent: First 0 pt Flush left
Heading 1	Normal + Font: 13 pt, Bold, All Caps, Kern at 11 pt, Indent: Hanging 45 pt Flush left, Line Spacing Exactly 15 pt, Space Before 26 pt After 13 pt, Keep With Next, Keep Lines Together, Auto Numbering
Heading 2	Normal + Font: 13 pt, Bold, Indent: Hanging 45 pt Flush left, Line Spacing Exactly 15 pt, Space Before 13 pt After 13 pt, Keep With Next, Keep Lines Together, Auto Numbering
Heading 3	Normal + Bold, Kern at 11 pt, Indent: Hanging 45 pt Flush left, Space Before 13 pt After 13 pt, Keep With Next, Keep Lines

	Together, Auto Numbering
Heading 4	Normal + Bold, Kern at 10 pt, Indent: Hanging 50 pt Flush left, Space Before 13 pt, Keep With Next, Keep Lines Together, Auto Numbering
Heading 5	Heading 4 + Auto Numbering
Heading 6	Heading 4 + Auto Numbering
Heading 7	Heading 4 + Auto Numbering
Heading 8	Heading 4 + Auto Numbering
Heading 9	Heading 4 + Auto Numbering
HeadingMath	Normal + Small Caps, Indent: First 0 pt Flush left, Space Before 13 pt, Keep With Next
HeadingOthr	Heading 1 + No Numbering
Index 1	small + Indent: Hanging 12 pt Flush left, Tab stops: 150 pt Right Flush …
Index 2	Index 1 + Indent: Left 12 pt
Index 3	Index 2 + Indent: Left 24 pt
Index Heading	Normal +
LISTalph	Normal + Indent: Hanging 15 pt Flush left, Auto Numbering
LISTdash	LISTalph + Bullet
LISTnum	Normal + Indent: Hanging 15 pt Flush left, Auto Numbering
Motto	small + Indent: Left 77.95 pt Flush Right, Space Before 18 pt After 18 pt
Normal	Font: Times New Roman, 11 pt, English (UK), Indent: First 15 pt Justified, Line Spacing Exactly 13 pt, Widow/Orphan Control
Notes	small + Indent: Hanging 12 pt
PartNo	Normal + All Caps, Indent: First 0 pt Flush left, Space After 26 pt
PartTitle	Normal + Font: 16 pt, All Caps, Indent: First 0 pt Flush left
Preface	TOCHead +
References	small + Indent: Hanging 12 pt Flush left
Sig	Normal + Italic, Flush Right, Space Before 12 pt
small	Normal + Font: 9 pt, Indent: First 0 pt, Line Spacing Exactly 11 pt
Subtitle	Normal + Font: 13 pt, Italic, (no proofing), Indent: First 0 pt Flush left, Line Spacing Exactly 15 pt
Table	small + Flush left
Title	Normal + Font: 15 pt, Bold, (no proofing), Indent: First 0 pt Flush left, Line Spacing Exactly 17 pt

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Appendix (Times New Roman, bold, size 15 font)

small + Indent: First 11 pt

References (Times New Roman, bold, size 15 font)

References text type should be 9 point (Times Roman) at the end of each chapter for an edited volume and at the end of all chapters for an authored volume.

There are various acceptable reference styles: Samples here are included but any standard reference style is acceptable as long as consistency is maintained throughout the manuscript.

References can be listed in the order in which they appear in the text (cited by arabic numbers) or in alphabetical order (cited by name and year).

Examples:

1. Book

Ward, Benjamin, *What's Wrong with Economics*. New York: Basic Books, 1972.

2. Chapter in a book

Smith, Adam. “An Inquiry into the Nature and Causes of the Wealth of Nations.” In *Classics of Economics*, Charles W. Needy, ed. Oak Park, IL: Moore Publishing, 1980.

3. Journal Article

Lakatta EG, Cohen JD, Fleg JL, Frohlich ED, Gradham AH. Hypertension in the elderely: age- and disease-related complications and therapeutic implications. Card Drugs Ther 1993; 7:643-54